

School-based Traineeships with South Coast Community College

Student information

What is a School-based traineeship?

School-based traineeships (SBATs) are more than just part-time jobs – they're a great way to set yourself up for the career you want while you are completing your HSC. SBATs are available to all Year 10, 11 and 12 high school students in NSW. They allow students to commence or complete a traineeship while at school.

A school-based apprenticeship or traineeship combines paid work, training and school; and as well as an industry-recognised qualification you will gain credit towards the HSC.

Why should you do a school-based traineeship?

The most obvious benefit to you is that you will be paid for your work while you are undertaking training towards a qualification. In addition, this qualification is nationally recognized which means it is considered to be a quality qualification throughout Australia.

Employers all over Australia hold traineeships in high regard. If you have completed a traineeship employers will understand that you have had the dedication, commitment and loyalty to complete a structured training program, designed by industry experts and overseen by workplace expert supervisors.

You will be learning practical skills from experienced people in the workplace and your South Coast Community College assessors have considerable industry experience to add to your learning. When you graduate you won't be worrying about a big debt for your training.

SBATs work part-time. Both on the job and off the job training will be undertaken by school-based trainees.

How do school-based traineeships work?

School-based trainees in NSW will undertake their traineeship training through a Registered Training Organisation such as South Coast Community College who is authorized to provide training. Your school may also deliver the formal training on school premises if it is authorized to do so. The formal training undertaken by a trainee generally contributes to a minimum of 4 units towards the HSC.

Work-based learning will be provided by an employer confirming the traineeship arrangements with a Training Contract. Your parent / guardian will sign the contract on your behalf if you are under 18 years of age. This Training Contract sets out the details of the traineeship agreement and is prepared in conjunction with a Training Plan which details the organisation providing the training and the proposed pattern of part-time employment that will ensure you meet your minimum employment requirements by the end of the HSC year.

Most students undertaking a school-based traineeship begin at the end of Year 10 or the beginning of Year 11. Applications for these students should be submitted well before the end of the first term Year 11. Some students may begin during Year 10 if this is approved by the school.

What are your responsibilities as a trainee?

You must make every effort to acquire the skills and knowledge needed to complete your traineeship. You can do this by:

- Accepting instruction and training given by the employer or workplace supervisor
- Attending any scheduled training or meetings delivered by South Coast Community College
- Completing assignments and other tasks set by South Coast Community College
- Maintaining your competency record book or work evidence guide if you are issued one
- Always notifying your supervisor if you are running late, unable to come to work or face to face training if it is required
- Making every effort to acquire the skills and knowledge needed to complete your apprenticeship.

Why choose South Coast Community College for your trainee?

Our trainers and assessors work closely with you, your school and your supervisor to ensure you receive training that is relevant to your job role. We provide support through regular contact to ensure you are comfortable with your learning material and are making progress to achieve your learning goals. Our trainers and assessors are passionate about their industry and are keen to work with trainees to inspire and encourage them on their learning journey.

Next steps

- Work out what industry you would like to target for your traineeship.
- Talk to your school Career Advisor about a school-based traineeship.
- Contact South Coast Community College for more information about our traineeship delivery.

