

South Coast Community College offers a number of courses that require the student to engage in an online component either to complete pre-course learning or to manage learning and document assessment.

The following standards outline what you as a South Coast Community College student can expect when engaging with our online learning and/or assessment activities.

Student support and engagement

- South Coast Community College provides access to online portals for the completion of limited pre-course learning. If this learning applies to your course you will receive your login details when you are enrolled as a student.
- The South Coast Community College Student Engagement and Outreach Officer is available in office hours to assist you with the online component of your learning if you require assistance.
- For technical support with the platform you are linked to, please contact the Student Engagement and Outreach Officer in office hours.
- South Coast Community College may ask you for feedback from time-to-time through surveys, however if you have feedback or concerns at any time, you should contact your trainer/assessor in the first instance, or contact the College directly using the method that suits you. You may phone us on 02 4472 9202 or via admin@southcoastcolleges.edu.au
- Collaborative learning opportunities may be provided to you so you can interact with fellow students through the creation of online group discussion forums.
- As a student, if you are identified as not engaging in your online course you will be contacted initially by your trainer/assessor.
- South Coast Community College has laptops for loan until you can purchase your own. If you have not used computers or are simply not yet confident using them for your learning, your trainer will spend time with you on your first day orientating you to use of the laptop and the online environment. If this still proves to be overwhelming, you may wish to undertake some fee free Tech Savvy training or access our Student Hub on your training days to obtain assistance.

Learning using digital technology

- As part of our application process we will assess your digital literacy skills to ensure you get the maximum experience from our online resources. If we identify a need for further development of your digital literacy skills, we will discuss these options with you.
- Following enrolment, you will be provided with an online induction to the learning platform by the Student Engagement Officer.

Learning and assessment

- Learning and assessment is optimised using various formats of activities and tasks.
- Learning and assessment tools in the online environment are subject to the same quality reviews as other learning resources and assessment tools.
- Practical skills will be assessed through face-to-face observation or video, and must be arranged with the trainer/assessor.
- Assessment tasks will be marked and feedback provided to you within 10 business days from completion and upload of assessments.

Trainers and assessors of online learning

- South Coast Community College is committed to ensuring trainers and assessors using the online environment have the required skills to deliver an engaging learning experience.
- South Coast Community College provides regular professional development for its staff in online learning.

If any information or service is inaccessible or you are experiencing problems accessing content for any reason, please contact us on 02 4472 9202 or via admin@southcoastcolleges.edu.au