



# CHCSS00067 Administer and Monitor Medications Skill Set

## Course Overview

This skill set reflects the skill requirements to assist with the administration and monitoring of medications. The course will cover the skills and knowledge required to administer medications to people and monitor them, as per the delegation from a relevant health professional, in accordance with legislation and the employing organisation's medication and delegation policies and practice. In addition the course will cover basic information about the human body and how to recognise and promote ways to maintain healthy functioning of the body.

This unit applies to any worker who needs to use and interpret information that includes references to client anatomy and physiology and community services and health workers with the relevant authority in their state or territory to administer medication and monitor them as per the delegation from a relevant health professional.

## Target Audience

Target groups for the CHCSS00067 are students who are currently employed in the sector and seeking to enhance their skills and employment options in the community services sector.

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## Benefits

- Opportunity to enhance skills and job options
- Access to experienced community sector and care workers

## Learning Outcomes

In this course you will learn how to:

- Develop understanding and work with information about the human body including the correct use of terminology;
- Recognise and promote ways to support healthy functioning of the body;
- Prepare for and administer medication, including any equipment required for this task;
- Monitor client response to administered medication and handle contingencies;
- Complete medication storage and documentation.

## Career Opportunities

Students who complete this course may wish to continue their education into a range of other community services qualifications. These units provide credit towards a range of qualifications in the CHC Community Services Training Package or HLT Health Training Package at Certificate IV and Diploma level.

Potential employment options are as a direct support worker in aged care, disability, home and community care or other direct care work in the community services industry.



## Course Duration

This course is delivered over a six (6) week period, 2 days per week 9 am to 3.30 pm for two weeks and supervised work placement for 6 hours per week. Students will be required to complete structured self-paced learning of approximately 8 hours per week.

## Units of Competency

- HLTAAP001 Recognise healthy body systems
- HLTHPS007 Administer and monitor medications

## Entry Requirements

To access this training students will:

- be working in a care sector at least 6 hours per week.
- hold a Certificate III level or higher qualification in an area involving provision of direct client care and support.
- have language, literacy, and numeracy (LLN) skill sufficient to complete the course, for example, to read materials relevant to the course, participate in discussions and roleplays and apply numerical concepts such as time management. In addition, numeracy skills to calculate and check dosage and confirm expiry dates is also required. Proficiency in English is required to meet industry standards to check and interpret client information and dosage instructions.
- complete a Language, Literacy and Numeracy quiz as part of the course entry process which will assist the College to determine the level of support the student will need to successfully complete your learning. Students will need to achieve ACSF level 2 for reading, writing, numeracy, and oral communication to enter the course.

To access any funding if it is available, you must be:

- at least 15 years of age;
- no longer at school;
- Australian citizen, Australian permanent resident, Australian humanitarian visa holder or New Zealand citizen;
- living or working in NSW.

## Assessment

You will be assessed using a combination of theory and practical assessments. These assessments will be completed in class time and on the job.

## Accreditation & Award

On successful completion of your training and assessment you will be eligible to receive CHCSS00067 Administer and Monitor Medication Skill Set.

## Delivery Locations

Batemans Bay

## Fees & Funding

This course is subsidised by the NSW Government. If you would like to find out more about the course or funding eligibility criteria and opportunities, please call the College on 02 4472 9202 or email us on [admin@southcoastcolleges.edu.au](mailto:admin@southcoastcolleges.edu.au)

